



DANCE CENTER EVANSTON

Recital 2024: Student/Academy

Saturday, June 1 at 6:00pm & Sunday, June 2 at 6:00pm

Information for Ballet 2 & above, Cecchetti Primary 3 & above, Modern 2 & above, Tap 1/2 & above, Men's Technique, Everybody Dance 12 & up, and all Teen, Jazz, and Hip-Hop classes.

See separate handouts for all other classes (Tippy Toes, Pre-Ballet, Ballet 1, Intro Modern, Modern 1, Primary Tap, Intro Tap, Boys, and Everybody Dance 5-11).

Welcome to Recital 2024! We are very excited to wrap up our 30th anniversary season with our annual performances, and we know you are too. With a production of this scale, it's our job to keep you informed and prepared so everyone has a positive performance experience. Please take a moment to thoroughly read all of the information and don't hesitate to reach out with any questions. We're looking forward to seeing you on the stage!

ARRIVAL AT THE THEATER

Rehearsals and performances are held at the **North Shore Center for the Performing Arts in Skokie (NSCPAS) at 9501 Skokie Blvd** (just south and east of Old Orchard Mall).

- **All dancers are to be dropped off at the BACKSTAGE DOOR for both rehearsals and performances.** To find this entrance, go to the back parking lot on the EAST side of the building (the opposite side from Skokie Blvd), and go all the way into the parking lot. The backstage door is at the top of the ramp next to the loading dock. Look for the DCE sign marking the entrance. Dancers will check in with a DCE staff member inside and follow the multiple directional signs backstage to get to the dressing rooms or the stage.
- **IMPORTANT UPDATE FOR OBSERVING REHEARSALS:** Parents/guardians wishing to watch rehearsal will enter the theater through the **BACKSTAGE DOOR** as well and will be guided to seats in the theater by DCE staff. Due to updates in NSCPAS security policy, **please limit the number of watching adults to 1-2 per dancer.** The lobby will be closed during rehearsals.
- For performances, dancers will be dropped off at the backstage door and family/audience members will come in through the main lobby doors, see **TICKETS & AUDIENCE ENTRY** for additional information.

DRESS REHEARSALS

Each class has a **mandatory** dress rehearsal at the theater. See attached **REHEARSAL SCHEDULE** for date and time information. **If a dancer is not on stage for the mandatory dress rehearsal, they will not be able to participate in the performance of that piece.**

- Each class's onstage rehearsal time is limited to approximately 15 minutes, so it is important to be ready. Dancers must arrive at least 20 minutes before the start time of their rehearsal slot to ensure they are in costume, warmed up, and checked in.
- Rehearsal slots may or may not run in order, so dancers should plan to stay for the full block of time listed, though they will be dismissed when the rehearsal for their class is complete. See *attached schedule for details*.
- If a dancer is rehearsing multiple dances in a rehearsal block, please arrive wearing the first costume listed for that block. There will be 'quick change' rooms backstage for dancers needing to change costumes during evening rehearsals. Dancers should not use the lobby bathrooms to change. Talk to DCE staff for assistance.

PERFORMANCES

Each class performs in only one of the performances on Saturday, June 1 or Sunday, June 2 (see attached schedule). Dancers with two or more classes should be prepared to perform in multiple performances.

- Dancers must arrive by **5:30pm** for the 6:00pm evening shows, so 30 minutes before the start of the show. Performances are held at NSCPAS, 9501 Skokie Blvd.
- All dancers for these performances remain backstage when they are not performing. Dancers are not dismissed until the entire performance has finished. They will go to the lobby as a group and meet family members after the show. No parents/family members are allowed backstage during the performance.
- Most dancers will be in the Rice Room, a large rehearsal room. There will be a TV with a direct feed that will allow waiting dancers to watch the onstage performance, as well as some art supplies, puzzles, and other activities. Older dancers will be in the other large dressing rooms during shows--see the postings on the dressing room doors for who is assigned to which room. All dancers must check in at the Rice Room before proceeding to their dressing rooms. The Rice Room and dressing rooms are monitored and supported by DCE staff throughout the performances.

COSTUMES & APPEARANCE

Dancers wear their dress code base plus one costume item that has been ordered through the DCE office. Most costume invoices were emailed in March and payment is due now. The invoices for Ballet 5-Academy will be sent in April.

- Dancers who dance in more than one class should come dressed in their first costume with their other costume pieces and dress code items in a bag marked with their name. They will be assisted by DCE staff with costume changes backstage. See **REHEARSAL SCHEDULE** and **WHICH CLASS IN WHICH SHOW** for more information. Performance orders for the recitals will be available separately.
- Hair for all dancers should be styled neatly off of the face and neck so that it is secure and stays in place while dancing. Suggested styles include buns, puffs, cornrows, braids, French twists, etc. Simple stage make-up is permitted but not required.
- No glitter, no watches/jewelry (small stud earrings okay), and no nail polish (skin-tone/clear okay) are allowed on stage.
- Costume pieces will begin to be distributed in classes mid-May. Please label all costume pieces and items brought to the theater with the dancer's name or initials.

TICKETS

Tickets go on sale **Sunday, April 28 at 10:00am** through the NSCPAS Box Office. Tickets are \$21.00 for adults and \$16.00 for children ages 3-12. Attendees ages 2 and under are free but still need to arrange for a ticket through the NSCPAS box office. Regular box office hours are Tuesday to Saturday, 11:00am-5:00pm, closed Sundays & Mondays. The box office phone number is **847-673-6300**.

There are three ways to buy tickets:

- 1. In-Person at the NSCPAS Box Office (RECOMMENDED):** *There is no surcharge for tickets purchased in-person at the NSCPAS box office, so you pay only the base ticket price listed above.* DCE staff will be present on Sunday, April 28 at 10:00am when tickets first go on sale to assist families with any questions.
- 2. Phone:** NSCPAS applies a **\$4.00 surcharge *per ticket*** on tickets bought over the phone. Call 847-673-6300 to place an order.
- 3. Online:** NSCPAS applies a **\$4.00 surcharge *per ticket*** plus an additional **\$4.50 surcharge *per order*** for tickets purchased online. A link for online ticket purchases will be available on the DCE website and emailed out to families.

Please note: the surcharges applied to ticket orders placed online and over the phone go to NSCPAS directly. DCE does not receive any funds from the additional surcharges; they are instated by the theater and the theater's ticketing service.

All seats are reserved. Please buy only the number of tickets needed, and buy them early, because the shows are very well attended. See **WHICH CLASS IN WHICH SHOW** to ensure you are buying tickets for the correct performance. *NSCPAS does not allow ticket returns or exchanges.*

AUDIENCE ENTRY & SAFETY

North Shore Center now provides guests, performers and employees with enhanced safety procedures including the screening of all guests and their carry-in bags or purses for any prohibited items. They ask all guests to arrive early and travel light. **Each guest must have a ticket to gain entrance to the venue.** Upon arrival for performances through the main lobby doors, all guests are subject to visual inspections of all purses or bags as well as hand-held metal detection screenings. Purses or bags larger than 12" x 6" x 12" are not permitted. Diaper bags and medical bags will be permitted and subject to search. Clear bags are encouraged to keep the entry process moving quickly. No re-entry is permitted once a guest's ticket is scanned. For additional information about the NSCPAS security policy and procedure, please visit <https://northshorecenter.org/plan-your-visit/safety-entry-procedures/>.

VIDEOS & PHOTOS

Filming and photography are not permitted in the theater during performances.

- NSCPAS staff will take away cameras if seen in the theater during performances. At dress rehearsals, you may film or take photographs (no flash), as long as it is not distracting to the dancers or staff.
- Performances will be recorded and edited by HMS Media, an Emmy award-winning production company. HMS provides a two-camera shoot allowing for both close-up and wide shots. Each dancer will receive a code-protected digital link to all three recitals for download or streaming free of charge. These links are typically made available by the end of July.
- DCE Photographer Matt Glavin will be taking photos during some rehearsals of students and staff. These photos are informal and used for DCE archival and promotional purposes. Not every dancer will have their photo taken.

SHOUT OUTS & FLOWERS

- A personal note for your dancer(s) makes the program a special keepsake. For \$5.00, you can have a small block of up to 15 words included in the program to express your pride or offer congratulations. To purchase a Shout Out, please fill out the digital form through the QR code provided, the link on the DCE website, or sent out via email, or you can stop by the office for a printed form.
- **NEW THIS YEAR: Flowers can be pre-ordered or purchased day-of!** Dancing Flowers will be selling fresh flowers in the lobby before and after each performance. Pre-order half-dozen or full-dozen bouquets through the QR code and pick up your order at the kiosk on the day of the event, or stop by their display at the lobby to purchase on the day.

SHOUT OUTS:



FLOWERS:



ATTENDANCE

Excellent attendance in classes is crucial leading up to recital performances for all students' safety, confidence, and enjoyment of the process. Students with excessive absences this session may not be able to participate in the recital performance for their class(es). Please make every effort to attend class if it is safe to do so. If you are experiencing flu-like symptoms or test positive for COVID-19, please stay home and inform us of your situation. Please note that there are no make-up classes after Spring Break as we prepare for recital performances.

Questions? Call us at 847-328-6683, email us at dce@dancecenterevanston.com, or stop by the office. We're happy to help!